

File No28 (20)/2015-Admn
Government of India
Ministry of Parliamentary affairs

94, Parliament House,
New Delhi,
Date-03.10.2018

OFFICE MEMORANDUM

Subject:-Revised List of Central Public Information Officers (CPIOs) and Appellate Authorities (AO's) in respect of Ministry of Parliamentary Affairs.

The Undersigned is directed to State that the revised list of CPIOs and Appellate Authorities under RTI Act, 2005 in Ministry of Parliamentary Affairs is as per details given below:-

S. No	Name, address and telephone number of CPIOs	Subject handled by the Officer	Name, address and telephone number of the First Appellate Authorities
1.	Shri P.K.Halder, Under Secretary, Assurance (LS)Section, Assurance (RS)Section, Ministry of Parliamentary Affairs, 102-B, Parliament House, New Delhi- 01 Tele: 011-23035650 Email: haldar:pk@nic.in	<ol style="list-style-type: none"> 1. Implementation of Assurances given by Ministers in Lok Sabha. 2. Implementation of Assurances given by Ministers in Rajya Sabha 	Shri A. K. Jha, Deputy Secretary, Research Cell , Assurance (LS) Section, Assurance (RS)Section & Committee, Ministry of Parliamentary Affairs, 92, Parliament House, New Delhi. Tele: 011-23034746 Email: ajaykumar.jha@nic.in
2	Shri Anil Kumar, Under Secretary, Committee Section & Research Cell 90 ,Parliament House, New Delhi-110001. Tele: 011-23034728 (Off.) Email: anil.kumar.mopa@nic.in	<ol style="list-style-type: none"> 1. Advice to the Ministries on procedural and other Parliamentary matters. 2. Matters relating to Office of Profit and Powers, Privileges and Immunities of Members of Parliament. 3 Matters relating to report of Administrative Reforms Commission. 4. Preparing notes and reference material on various Parliamentary issues and Constitutional matters (excluding court cases) 5. Manual for handling Parliamentary work in Ministries/Departments 6. Research work on Parliamentary matters. 7. Nomination of Members of Parliament on Committees and other bodies set up by the Government. 8.Constitution and Functioning of Consultative Committees of Members of Parliament for various Ministries/Departments 	Shri A. K. Jha, Deputy Secretary, Research Cell , Assurance (LS) Section, Assurance (RS)Section) , Ministry of Parliamentary Affairs, 92, Parliament House, New Delhi. Tele: 011-23034746 Email: ajaykumar.jha@nic.in
3.	Shri Manish Gupta Under Secretary (Admn.), Ministry of Parliamentary Affairs,	Establishment and Administrative Matters relating to Ministry of Parliamentary Affairs	Shri Dharendra Choubey, Deputy Secretary (Admn/Purchase & P&W), Ministry of Parliamentary

	94,Parliament House, New Delhi-110001. Tele: 011-23034732 (Off.) Email: manish.gupta@gov.in		Affairs, 92,Parliament House, New Delhi-110001. Tele: 011-23034746 (Off.) Email: dhirendra.choubey@nic.in
4.	Shri Mukesh Kumar, Under Secretary (General / Account & NeVa Cell), Ministry of Parliamentary Affairs, 94 ,Parliament House, New Delhi-110001. Tele: 011-23034899 (Off.) Email: mukesh.kumar.mopa@nic.in	1. Budget and Accounts of the Ministry. 2. Work related to General Section. 3. e-vidhan/ e-Sansad Cell.	Smt. Suman Bara, Director (Legislative Section/ General/Accounts & NeVa Cell) Ministry of Parliamentary Affairs, 92,Parliament House, New Delhi-110001. Tele: 011-23034844 (Off.) Email: ss.bara@nic.in
5.	Shri S.S.Patra, Under Secretary (Leg), Ministry of Parliamentary Affairs,	1. Summoning and Prorogation of both the Houses of Parliament and dissolution of Lok Sabha.	Smt. Suman Bara, Director (Legislative Section/ General/Accounts & NeVa Cell)
	90 ,Parliament House, New Delhi-110001. Tele: 011-23034274 (Off.) Email: ss.patra@nic.in	2 Planning and Co-ordination of legislative business in Parliament. 3. Government's stand on Private Members' Bills and Resolutions 4. Follow up of matters raised under Rule 377 of Rules of Procedure and Conduct of Business in Lok Sabha and by way of special Mentions in Rajya Sabha. 5. Training programme in Parliamentary procedure for officers of Central Government as well as State Government.	Ministry of Parliamentary Affairs, 92,Parliament House, New Delhi-110001. Tele: 011-23034844(Off.) Email: ss.bara@nic.in
6.	Shri Rajan, Under Secretary (YP & ME), Ministry of Parliamentary Affairs, 102-A ,Parliament House, New Delhi-110001. Tele: 011- 23035651 (Off.) Email: rajan.mopa@nic.in	1. Organization of Youth Parliament Competition in schools, Colleges and Universities. 2. Financial assistance to states and UTs for Conducting Youth Parliament Computations. 1. Matters relating to liaison with leaders and Whips' of various political parties and groups in Parliament and organization of All India Whips' Conference. 2. The Salary and Allowances and Pensions of Members of Parliament Act, 1954. 3. The Salary and Allowances of Leaders of Oppositions Act, 1977. 4. The Leaders and Chief Whips' of recognized Parties and Groups in Parliament (Facilities) Act, 1998. . 5. The Salaries & allowances of officer of Parliament Act,1953.	Shri A. B. Acharya Deputy Secretary (Youth Parliament / ME and Hindi Section), Ministry of Parliamentary Affairs, 94,Parliament House, New Delhi-110001. Tele: 011-23034732 (Off.) Email: ab.acharya@nic.in

7. Shri Sharad Dwivedi Under Secretary (Purchase & P&W), Ministry of Parliamentary Affairs, 92,Parliament House, New Delhi-110001. Tele: 011-23034746 (Off.) Email: Sharad.dwivedi@nic.in	1 .Exchange of Government sponsored Delegations of Members of Parliament with other countries.	Shri Dhirendra Choubey, Deputy Secretary (Admn/Purchase & P&W), Ministry of Parliamentary Affairs, 92,Parliament House, New Delhi-110001. Tele: 011-23034746 (Off.) Email: dhirendra.choubey@nic.in
	2. Matters relating to Members of Parliament- extending various facilities.	
	3. Purchases made by the Ministry	


(Manish Gupta)

Under Secretary to the Govt. of India
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Copy to :-

1. PPS to Secretary
2. Ps to Joint Secretary
3. CPIOs & Appellate Authorities Concerned.
4. All Officers/Sections of this Ministry.
5. Hindi Section for Translation.
6. Technical Director, NIC for uploading the above information on the website of the Ministry of Parliamentary Affairs. (Replacing the existing one)