

F. No.10(1)/2014-Admn.
Government of India
Ministry of Parliamentary Affairs

S61, Parliament House,
New Delhi,
Dated: 14th June, 2024

ORDER

Subject: Allocation of work to Minister of State in Ministry of Parliamentary Affairs.

In supersession of this Ministry's order of even number dated 11.06.2019 the Minister of Parliamentary Affairs has allocated the following work to Dr. L. Murugan, Minister of State-

2. All matters except those mentioned in Para 3 below, but including Starred & Unstarred Parliament Questions and Calling Attention Motions, shall be submitted to the Minister of Parliamentary Affairs through the Minister of State. However, VIP References addressed to the Cabinet Minister will be submitted directly to him.

3. The following matters will be disposed of at the level of Minister of State:

(a) All matters relating to:

- i. Assurances (Fulfilment/Extension of time, request for dropping the Assurance) (Rajya Sabha)
- ii. Special Mentions (Rajya Sabha)
- iii. Laying of Annual Reports/Rules/Regulations etc. (Rajya Sabha).
- iv. Authentication of Papers (Rajya Sabha).

(b) Matters relating to Official Language.

(c) VIP references addressed to the Minister of State.

(d) The following matters have also been delegated by the Minister of Parliamentary Affairs:

- i. To assist the Leader of Rajya Sabha in carrying out the functions allotted to the Leader of Rajya Sabha in the Rules of Procedure and Conduct of Business in that House in consultations with the Minister of Parliamentary Affairs.
- ii. To keep the Minister posted with the various suggestions emanating from Members of Rajya Sabha.
- iii. To be in attendance in Rajya Sabha throughout the period of session.
- iv. To be constantly in touch with the Leaders and Chief Whips of the Opposition Parties/Groups for smooth functioning of Rajya Sabha and to keep the Minister posted about their views and trends on various matters.
- v. To assist the Minister in Planning and Coordination of Legislative and other business in Rajya Sabha.
- vi. To maintain quorum in Rajya Sabha.
- vii. To assist the Minister in deciding the lists of speakers on debates in Rajya Sabha.

- viii. To attend to the work pertaining to Parliamentary Committees of Rajya Sabha and assist the Minister in regard to nomination thereon.
 - ix. To assist the Minister in nomination of Members of Rajya Sabha on Government Committees and Bodies.
 - x. To keep the Ministers informed of the business in Rajya Sabha and ensure their attendance.
 - xi. To assist the Minister in the election of Members of Rajya Sabha on Committees and for this purpose to prepare whips, as necessary.
 - xii. To assist the Minister in matters relating to changes desired by Members of Rajya Sabha on the Consultative Committees.
 - xiii. To assist the Minister in allocation of Government time in Rajya Sabha for discussion of motions given notice of by Members with the approval of Minister.
 - xiv. Claims of TA/DA of Members of Rajya Sabha in connection with meetings of Consultative Committees.
4. It may be ensured that all files are submitted / routed to the Ministers strictly in accordance with this allocation of work.
 5. This issues with the approval of the Minister of Parliamentary Affairs.



(Dr. Satya Prakash)
Additional Secretary
Tel No. 23083861

To

Secretary, Ministry of Parliamentary Affairs

Copy To:

1. Principal Secretary to the Prime Minister
2. Cabinet Secretary
3. PS to Minister
4. PS to Minister of State (LS)
5. PS to Minister of State (RS)