

File No.28/1/2023-Admn
Government of India
Ministry of Parliamentary Affairs

94, Parliament House,
New Delhi,
Date-06.02.2023

OFFICE MEMORANDUM

Subject: -Revised List of Central Public Information Officers (CPIOs) and Appellate Authorities (AO's) in respect of Ministry of Parliamentary Affairs.

The undersigned is directed to state that the following officer has been appointment as single disposal point of RTI & Public Grievances: -

Shri Sharad Dwivedi
Under Secretary
Ministry of Parliamentary Affairs
92, Parliament House, New Delhi- 110001.
Tele. No. 011- 23034763 (Off.)

The revised list of CPIOs and Appellate Authorities under the RTI Act, 2005 in respect of Ministry of Parliamentary Affairs is as per details given below: -

SL. No.	Name, address and telephone number of CPIOs	Subject handled by the Officer	Name, address and telephone number of the First Appellate Authorities
1.	Shri P.K.Halder, Under Secretary, Ministry of Parliamentary Affairs, 102-B, Parliament House, New Delhi-110001 Tele: 011-23035650 (Off.) Email: haldar.pk@nic.in	Implementation of Assurances given by Ministers in Rajya Sabha.	
2.	Shri Prabhat Kumar Tripathy Under Secretary Ministry of Parliamentary Affairs, 94, Parliament House, New Delhi-110001 Tele : 011-23035492 (Off.) Email: pk.tripathy@nic.in	Implementation of Assurances given by Ministers in Lok Sabha.	
3.	Shri Anil Kumar, Under Secretary, Ministry of Parliamentary Affairs 90 , Parliament House, New Delhi-110001. Tele: 011-23034728 (Off.) Email: anil.kumar.mopa@nic.in	1. Advice to the Ministries on procedural and other Parliamentary matters. 2. Matters relating to Office of Profit and Powers, Privileges and Immunities of Members of Parliament. 3 Matters relating to report of Administrative Reforms Commission. 4. Preparing notes and reference material on various Parliamentary issues and Constitutional matters (excluding court cases).	Shri A. K. Jha, Deputy Secretary, Ministry of Parliamentary Affairs, 92, Parliament House, New Delhi-110001. Tele: 011-23034761 Email: ajaykumar.jha@nic.in

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		<p>5. Manual for handling Parliamentary work in Ministries/Departments.</p> <p>6. Research work on Parliamentary matters.</p> <p>7. Statistical Handbook of the Ministry.</p>	
		<p>1. Nomination of Member of Parliament on Committees and other bodies set up by the government.</p> <p>2. Constitution and Functioning of Consultative Committees of Members of Parliament for various Ministries/ Departments.</p>	
4.	<p>Shri Sharad Dwivedi Under Secretary Ministry of Parliamentary Affairs, 92, Parliament House, New Delhi-110001. Tele: 011-23034763 (Off.) Email: Sharad.dwivedi@nic.in</p>	<p>1. Organization of Youth Parliament Competition in Schools, Colleges and Universities.</p> <p>2. Financial assistance to states and UTs for Conducting Youth Parliament Competition.</p>	
		<p>1. Exchange of Government sponsored Delegations of Members of Parliament with other countries.</p> <p>2. Matters relating to Members of Parliament-extending various facilities.</p>	<p>Shri A. B. Acharya Deputy Secretary Ministry of Parliamentary Affairs, 94, Parliament House, New Delhi-110001. Tele: 011-23034732 (Off.) Email: ab.acharya@nic.in</p>
5.	<p>Shri Manish Gupta Under Secretary Ministry of Parliamentary Affairs 14 (Basement), Parliament house, New Delhi – 110001 Tele: 011-23034945 (Off.) Email: manish.gupta@nic.in</p>	<p>1. Matters relating to liaison with leaders and Whips' of various political parties and groups in Parliament and organization of All India Whips' Conference.</p> <p>2. The Salary and Allowances and Pensions of Members of Parliament Act, 1954.</p> <p>3. The Salary and Allowances of Leaders of Oppositions Act, 1977.</p> <p>4. The Leaders and</p>	

		Chief Whips' of recognized Parties and Groups in Parliament (Facilities) Act, 1998. 5. The Salaries & allowances of officer of Parliament Act, 1953. 6. Minister's Personnel Section matters	
6.	Shri Rajesh Kumar Singh, Under Secretary, Ministry of Parliamentary Affairs, 87-A, Parliament House, New Delhi- 110001, Tele: 011-23034773 Email: rajesh.ks@nic.in	1. Follow up of matters raised under Rule 377 of Rules of Procedure and Conduct of Business in Lok Sabha and by way of special mentions in Rajya Sabha. 2. Training programme in Parliamentary procedure for officers of Central Government as well as State Government. 1. Work Related in Hindi	Smt. Suman S. Bara, Director Ministry of Parliamentary Affairs, 86-B, Parliament House, New Delhi-110001. Tele: 011-23034844(Off.) Email: ss.bara@nic.in
7.	Shri S.S.Patra, Under Secretary Ministry of Parliamentary Affairs, 90, Parliament House, New Delhi-110001. Tele: 011-23034274 (Off.) Email: ss.patra@nic.in	1. Summoning and Prorogation of both the Houses of Parliament and dissolution of Lok Sabha. 2 Planning and Co-ordination of legislative business in Parliament. 3. Government's stand on Private Members' Bills and Resolutions.	
8	Shri Mukesh Kumar, Under Secretary Ministry of Parliamentary Affairs, 94 ,Parliament House, New Delhi-110001. Tele: 011-23034899 (Off.) Email:mukesh.kumar.mopa@nic.in	1. Budget and Accounts of the Ministry. 2. e-Vidhan/ e-Sansad Cell. 3. Work related to General Section 4. Establishment and Administrative Matters relating to Ministry of Parliamentary Affairs.	Shri Dharendra Choubey, Deputy Secretary Ministry of Parliamentary Affairs, 92, Parliament House, New Delhi-110001. Tele: 011-23034746 (Off.) Email: dharendra.choubey@nic.in


(Mukesh Kumar)

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Under Secretary to the Govt. of India
Tele: 23034899

Copy to:-

1. PS to Secretary
2. PA to Addition Secretary
3. CPIOs & Appellate Authorities concerned.
4. All Officers/ Sections of this Ministry.
5. Hindi Section for Translation
6. Technical Director, NIC for uploading the above information on website of the Ministry of Parliamentary Affairs (Replacing the existing one).