

F.No.1(3)/2014-Gen.
Government of India
Ministry of Parliamentary Affairs

94, Parliament House,
New Delhi.

Dated: 02.01.2015

To

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Subject: Proposal to hire DLY(AC) cars on regular basis for use of the Ministry.

I am directed to state that the Ministry of Parliamentary Affairs proposes to hire DLY/DLZ Car on monthly basis for official use as per the following terms and conditions:-

- (i) The car to be hired must be in excellent running condition with immaculate seat covers. It shall be the responsibility of the Agency providing the Car to ensure that the vehicle and the driver comply with all provisions of the Motor Vehicles Act and all other traffic regulations.
- (ii) The Driver of the car shall have to be well experienced, with full geographical knowledge of Delhi roads and must possess Driving Licence issued by the competent authority. It is expected that they should be obedient and well behaved.
- (iii) As far as possible, the same car will be deployed and the Driver will not be changed without prior notice.
- (iv) Normally, the car given on hire will have to be available in Ministry for official use on working days and if required on holidays.
- (v) In the event of the contractor backing out of the contract midstream, without any explicit consent of this Ministry, he will be liable to the recovery of the higher rates, vis-a-vis those contracted rates, which may have to be incurred by this Ministry on transportation of officers for the balance period of contract through alternative means. Alongwith that the bill amount of the month would also be forfeited.

- (vi) This act of backing out would automatically debar the contractor from any future dealing with the Ministry.
- (vii) The Ministry reserves the right to cancel the contract, at any time, without assigning any reasons, in case the service rendered by the agency is found to be unsatisfactory.
- (viii) Payment of hiring charges will be made on monthly basis. The bills for the use of vehicles accompanied by the Duty slip/Log Books in a format to be prescribed by the Ministry will be submitted for each completed Month.
- (ix) Ministry would normally require cars on working days. But cars may also be used on holidays. Therefore, the rates may be quoted on the basis of kilometre and hour per month basis.

2. The tender may be submitted in a sealed cover superscribed as “tender for contract for hiring of Taxi Service” and addressed to the Deputy Secretary, Ministry of Parliamentary Affairs, Room No.86-B, Parliament House, New Delhi-110001 and should reach this Ministry by 3.00 P.M. on 16.01.2015, clearly stating that the terms & conditions specified by the Ministry for this purpose are fully acceptable. Tenders received after due date and without proper supporting documents will not be entertained. The Ministry of Parliamentary Affairs reserves the right to reject/accept any/all the tenders without assigning any reason.

(Jagdish Kumar)
Under Secretary to the Govt. of India
Tel.No.23034732

Copy to: NIC Cell for publishing on the website of the Ministry.

Copy to all Ministries/Departments for extensive publicity in their approved service providers.