

**F.No. 8/1/2017-Gen.**  
**Government of India**  
**Ministry of Parliamentary Affairs**

**90, Parliament House**  
**New Delhi**

Dated: 22 February 2017

**Tender Notice**

Subject: Printing of 400 copies of Annual Report 2016-17 of approximately 260 pages regarding.

The Ministry of Parliamentary Affairs invites Sealed Quotations from printers empanelled/approved with DAVP (Directorate of Advertising and Visual Publicity) Government of India for printing of Annual Report 2016-17 of this Ministry which will contain approximately 260 pages (bilingual), in two cover bid: 1<sup>st</sup> Technical Bid containing Earnest Money of Rs. 10,000/- along with Firm's PAN Number, bank Solvency Certificate, details of infrastructure & premises super-scribing; and 2<sup>nd</sup> cover bid containing financial bid super-scribed with the words "**Printing of Annual Report -2016 - 17**". The Tender should be submitted to Smt. Suman S Bara, Deputy Secretary, Room No. 92, Parliament House, New Delhi up to **12.00 Noon on 2nd March 2017**. The bid will be opened by Purchase Committee of this Ministry on the same day before all the applicants/bidders. The Printers should submit declaration that any Government Establishment/Agency has not blacklisted their firm.

The Annual Report would be printed as per the following specifications:-

1.	Size of Publication	A-4, 21 297CMs
2.	Cover Page	225 GSM
3.	Content/ Text of the Report	90 GSM (23kg) superior print
4.	Quality	Art paper, Screen/Lithographic printing etc.
5.	Photographs	Art Paper
6.	Proof Reading	Three round of Proof-reading
7.	Completion of Job	Printing to be completed within 7 days after the approval of dummies
8.	Soft copy	The Printer shall provide the electronic copy of the printed booklet in PDF as well as DOC Formats.

2. The financial bids of only those bidders shall be opened who will be qualified technically. The tenders not accompanied by an earnest money of Rs. 10,000/-, in the form of Bank Draft drawn in favour of **“Pay & Accounts Officer, Cabinet Affairs, payable at New Delhi”** Shall be rejected out-rightly. The Ministry of Parliamentary Affairs reserves the right to reject any or all the tenders without assigning any reason. The

Ministry will not be responsible for any postal delay.

3. The rate per copy should be inclusive of all taxes, freight charges, scanning, composing, cutting, pressing, binding, etc. the printer would carry out the printing only after getting order from the Ministry. The Ministry reserves the right to cancel the order, if at any stage it is found that the bidder has furnished false information or the successful bidder fails to execute the job as per the Ministry's specifications and time-schedule. The rates once quoted will also be applicable for additional number of copies, if so required to be printed.

4. The instructions of the Ministry issued from time to time till the final execution of the job shall be binding on the Printer. Conditional tender would be rejected out-rightly.

(Anil Kumar)

Under Secretary to the Govt. of India

Tel No. 011- 23034728

Copy to:

1. All Ministries/ Departments
2. Technical Director, NIC (MPA) for uploading on the website of the Ministry
3. Under Secretary (A&P) for uploading on CPP Portal.